



KIIT UNIVERSITY, BHUBANESWAR-24

(Decld. U/S 3 of UGC Act, 1956)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. KIIT-U/Exam –Enrolled/ 16356 /17

Date: 06.09.2017

Sub: - Payment of examination fees & enrollment for Special Supplementary Examination-2017 of DMBA Students of KSOM.

The payment of Examination fees Rs.200/-for each backlog subject & enrollment to appear for Special Supplementary Examination-2017 of KSOM (DMBA 4th Sem.) as per the following schedule.

The students unless clear any pending University dues, the SAP portal/offline action for them may not be active on the following steps for examination booking

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects and payment of Examination Fees	Student Self Service Portal	07.09.2017 (Without Fine)	Asst. COE of respective School
	Student Self Service Portal or offline mode by depositing the requisite amount at the Accounts Counter of respective School.		
Downloading of Admit card	Student Self Service Portal only after due Registration	08.09.2017	Asst. COE of respective School <u>along with copy of money receipt</u>

A consolidated list of the form fill up must reach the office of the Controller of Examinations on or before 08.09.2017.

Sd/-
Controller of Examinations