



# KIIT UNIVERSITY, BHUBANESWAR-24

(Decld. U/S 3 of UGC Act, 1956)

## OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref: KIIT-U/Exam-Enroll/16730/17

Date:29.11.17

**Sub: - Payment of examination fees & enrollment for Autumn End Semester Examination-2017 in Regular & Back paper courses for 7<sup>th</sup> Semester B. Tech & B. Tech Dual Degree.**

The payment of Examination fees (Rs.1000/- for regular subjects and @Rs.200/-backlog subject) & enrollment to appear Autumn End Semesters Examination-2017 may please be notified as per the following details for information of students.

**It is also to be notified that, the SAP portal/offline action for students may not be active for examination booking unless University dues is cleared.**

### (A)7<sup>th</sup> Semester B. Tech &B. Tech Dual Degree

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal	(1) 30.11.2017 - 03.12.2017 <b>(Without Fine)</b>	Dy COE/ Asst COE of respective School
	Student Self Service Portal or by depositing the requisite amount at the Accounts Counter of respective School	(2) 04.12.17 - 05.12.17 <b>(with fine Rs 50/-)</b>	
		(3) 06.12.17 <b>(with fine Rs 500/-)</b>	
		(4) From 07.12.17 onwards <b>(with fine @ Rs.500/- per day)</b>	
Downloading Admit card	Student Self Service Portal	<b>7th Dec,2017</b>	Dy.COE/ Asst COE of respective School <u>along with copy of money receipt</u>

**(B) B.Tech and B.Tech Dual Degree (2011 Admitted Batch and Previous) and M. Tech & Ph. D. Course Work(special approved cases of School of Computer Science and Engg):**

- As per above mentioned dates filling up the hard copy form available in the respective School.
- Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 07.12.2017** so that Admit Cards of eligible students may be issued to the Head of the school.

Sd/-  
**Controller of Examinations**